



A Guide to Admissions

Aims & Ethos

At St John's College School we aim to foster the aptitudes and nurture the growth of each child to enable them to become their best selves in the fullest sense. Respect for children, faith in children and an ability to see the world through their eyes informs our teaching and our care.

Pastoral Care and Wellbeing

We believe that emotional and social wellbeing, self-awareness and confidence are inextricably linked with academic progress. This emotional wellbeing arises from a deep connection with others, which is nurtured through our care for children. If we care about children, we will wish to notice and respond to a need, spot and develop a talent, discover and resolve an unhappiness. If we evidence this care, children will feel secure and valued, and will value themselves and others. We see school as an extension of family life and aim to know, understand and care for the families from which our children come and to work with families in each child's best interests.

Creativity

We encourage children to become independent, creative learners and critical thinkers, equipped with the skills

Equal Opportunities Policy

The school considers itself a community in which each individual's needs should be recognised and each of its members' talents and aptitudes should be fostered. It is as a living and caring community that the school is committed to a policy of equal opportunities for children, parents and staff.

The school will not discriminate against anyone on grounds of their racial or ethnic origin, culture, health conditions, circumstances relating to home life, gender, sexual orientation, religious beliefs or, where practicable, disabilities.

This policy extends to the school's recruitment and admissions procedures.

This policy should be read in conjunction with the school's [Behaviour Policy](#), [Disability Policy](#), [Accessibility Planning Policy](#), [Anti-Bullying Policy](#), and [Cyberbullying Policy](#)

AIMS

The aims of this policy and the School's ethos as a whole are to:

- Eliminate unlawful discrimination on grounds of any of the protected characteristics.
- Promote equality of opportunity for all members of the School community.
- Comply with the School's equality duties contained in the Equality Act 2010.

All members of the School community are expected to comply with this policy.

All parents are expected to support the aims of this policy and the School's ethos of tolerance and respect.

ADO 1001 (14/10/13) (p.1)

EDUCATIONAL SERVICES

The School affords all pupils access to educational provision including all benefits, services and facilities, irrespective of any protected characteristic (subject to our reasonable adjustments duty and considerations of safety and welfare). The School will not discriminate against a pupil on the grounds of any protected characteristic by excluding them or subjecting them to any detriment.

The School will:

- Treat all pupils equally and fairly, without discrimination on the basis of any protected characteristic.

The School has an ongoing duty to make reasonable adjustments for pupils with a disability to ensure they do not suffer a substantial disadvantage in comparison with other pupils.

Where the School is required to consider its reasonable adjustments duty, it will consult with parents about what reasonable adjustments, if any, the School is able to make to avoid their child being put at a substantial disadvantage. The School will carefully consider any proposals for auxiliary aids and services in light of a pupil's disability and the resources available to the School.

The School has an [Accessibility Plan](#) which can be found on the School website and a hard copy can be made available upon request. This sets out the School's plan to increase the extent to which disabled pupils the S (I)-0.9

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Admission to Kindergarten at 4+

Firstly, and most importantly, we wish to be as caring as possible in our approach to you and to your child as we go through the admissions process together. What matters to us is that St John's College School will be right for you and for your child and our admissions process is designed to help you reach the right decisions without creating anxiety.

So that you can see us truly as we are, whether you come to an Open Morning or a private tour, we hope you will get a feel for the normal daily life of the school. You will spend time with the Headmaster and/or with the Head of the Junior Department (Byron House), discussing your child, your and our educational hopes and aims, and getting answers to any questions you may have. By the time you leave, you should have a real sense of whether the distinctive education St John's provides is right for you and for your child.

Once you have seen the School and met with the Headmaster and registered, he will write to you offering a place on a first come, first served basis, taking into consideration our priority siblings (see below) and the number of boys and girls in the year group. You will be asked to confirm your acceptance.

Registering for a place

Once you have seen the School and the decision has been made that St John's could be the right school for your child, you will be invited to fill out a registration form and pay the registration fee. It is important to note that the acceptance of a registration form does not constitute the formal offer of a place.

Once the registration form has been completed, a formal offer will be made by the Headmaster for our

Admission to other year groups

Any assessment we undertake is to ensure you're your child will be comfortable with their peers at St John's College School and that they will be able to thrive in our School.

Assessments for places at St John's College School are usually taken once parents have looked round and registered and depend on the age of each child:

Year 1 (T1) and Year 2 (T2) –we ask that each child visits us for a short time so that we can see whether they are suitable for St John's College School. We will see where they are in relation to their cohort and see how they are in the classroom situation. It is also an opportunity for them to experience the School.

Year 3 (Form 1), Year 4 (Form 2) and Year 5 (Form 3) –we invite children who are applying to join us in these year groups to an assessment morning on a Saturday in January prior to the September of entry to the School. A report is requested from the child's current school to help us to understand a child's background in making our own assessment.

The assessment morning is designed to be as much as possible designed to assess the child's ability to join our school. EMC ET /Artifact 5

Appeal

Where possible, feedback is offered to parents of pupils who have been unsuccessful in gaining a place after an assessment. There is no recourse to appeal against the decision with regards to the offer of a place

Fees and Bursaries

Schedule of

BoardingOptions

Admission to the Boarding House

Children aged 8 and above are admitted to the Boarding House. The majority of boarders (with the exception of the Choristers) are children who convert from day schooling at St John's and the school offers a variety of boarding options to meet the needs of families and pupils as possible. With all

Becoming a Chorister

The College Director of Music, Andrew Nethsingha, is pleased to receive enquiries from the parents of boys and girls interested in joining the choir. Please contact him on 01223 338683 or by email – choir@joh.cam.ac.uk

Admission to the St John's College Choir and to St John's College School takes place annually in

Provision of Information

The School is required to provide you with the following information:

- the school's address and telephone number and the name of the head teacher;
- where there is a governing body, the name and address for correspondence of its Chair; and
- a statement of the school's ethos (including any religious ethos) and aims.

The above information is contained within this Admissions Information Pack (pages 6,14) and is also available on the School's website; please see: <https://www.sjcs.co.uk/contact> <https://www.sjcs.co.uk/provisioninformation>, (link to [Ethos and Aims](#))

The School is required to make available the following policies and documentation:

- school's policy on and arrangements for admissions, misbehaviour and exclusions;
- educational and welfare provision for pupils with statements and pupils for whom English is an additional language;
- curriculum policy;
- policy to promote good behaviour and set out sanctions;
- anti-bullying strategy, health and safety policy, first aid policy;
- academic performance during the preceding school year, including the results of any public examinations;
- complaints procedure, and the number of complaints registered under the formal procedure during the preceding school year;
- a copy of the report of any inspections of the school or boarding provision; and
- the school's safeguarding and child protection policy.

All of the above items are available to download from the School's website (<https://www.sjcs.co.uk/provisioninformation>). Please contact the Registrar (admissions@sjcs.co.uk 01223 353652) if you would like to receive printed copies of any of these documents. Alternatively, printed copies can be viewed in School at reception. In addition you will also find the following available on our website

Introduction

Future Schooling
Governors of the School
The Setting and Facilities
The Staff
Kindergarten
Terms and Conditions

Good Schools Guide

Good Schools Guide Review

Teaching and Learning

Assessment for Learning Policy
Curriculum Plan
Curriculum Summaries
Kindergarten Curriculum and Supervision
More Able Children Policy
SMSC and British Values Policy
Teaching and Learning Guidance
Teaching Arrangements

Communication

Communication
Reporting

Information

Acceptable Use Policy
Accessibility Policy
Accessibility Plan
Arrangements when parents are divorced or separated
Disability Policy
Digital Device Guidelines for Parents
Equal Opportunities Policy
Food & Catering Policy
Privacy Notice
School Routines
Subject Access Request Form
Subject Access Request Policy
Taking, Storing and Using Images of Children Policy
Uniform Lists: Day am13 (ed)JTJ 0 Tc 0 Tw 2 s (Acce)-9d6d (C

Boarding & Choristers
Boarders' Handbook
Choristers' Handbook
Guardianship Policy
Guardianship Form

Health & Safety
CCTV Policy
Risk Assessments †
School Trips Policy

